



Oregon NASA Space Grant Consortium
2020-21 SCORE Program Updates
STEM Community College Opportunity for Research Experience



April 21, 2021

To help you move towards completion of your 2020-21 SCORE projects and prepare for the SCORE Symposium, detailed information relating to final documentation and required deliverables is provided below. **Please read thoroughly:** Important due dates and links to upload required documents are noted throughout.

SCORE SYMPOSIUM

- The SCORE Symposium is a **virtual event**, held **Friday, May 21, 2021**.
- A link to the SCORE Symposium website will be provided at a later date.
- An agenda and presentation schedule will be provided in April.

FINAL DOCUMENTS

Final documents required for the SCORE Program include 1) **Abstract**, 2) **Transcripts**, 3) **Final Report**, 4) **Poster**, 5) **Presentation at the SCORE Symposium**, and 6) **Updated Address**. See below for due dates and links to upload final documentation.

1. Abstract

- An abstract is a summary of the material that will be covered in your final report.
- Abstracts include 1) **research project purpose and objectives**, 2) **methods**, 3) **key results or arguments**, and 4) **conclusions**.
- Be sure to include the title of the project and your name.
- No more than 250 words (title and name not included in word count).
- **Note that abstracts should not contain references or cite sources.** Abstracts should be stand-alone and fully understandable, focusing on your original research related to the project and not the work of others, thereby eliminating the need for references or citations. If you must include a reference in the abstract, citations are included in the word count.
- Abstracts will be compiled into a publication, made available after the SCORE Symposium. A publication is a great accomplishment to add to your resume!
- **Abstracts will be posted alongside the pdf of your poster on the Symposium website (link coming soon).** This gives folks an idea of what your presentation is about.
- Abstracts are due no later than **Close of Business (COB) 5pm PDT, Friday, April 23, 2021**.
- **Upload your abstract online:** <https://spacegrant.net/forms/osgc-score>

2. Transcripts

- SCORE recipients must submit **Winter Term 2021** transcripts to confirm enrollment in a minimum of 6 credit hours per term in STEM-related coursework. STEM students not currently enrolled in STEM-related coursework must provide supplemental information, including but not limited to:
 - Documentation declaring a STEM-related major or degree path
 - Documentation of degree plan provided by advisor (general or degree-specific), which includes STEM-related coursework
 - Letter of recommendation from past STEM faculty member or mentor
- Winter Term 2021 transcripts are due no later than **COB, Friday, May 7, 2021**.
- **Upload your transcripts online:** <https://spacegrant.net/forms/osgc-score>

3. Final Report

- Reports should be between **2-4 pages** in length, 12-point type, single spaced, with 1-inch margins.
- Your final report must be signed by your project mentor **and** the OSGC affiliate representative from your institution if they are not one and the same.

- Final Reports must include:
 - 1) Description of execution and outcome of the project
 - 2) Evaluation and analysis of the results
 - 3) What you personally gained from the experience
 - 4) How the SCORE experience supported or modified your perspective on research in general
 - 5) Time spent on the project
 - 6) List of publications arising from the work if applicable
- Final Report is due no later than **COB, Friday, May 7, 2021.**
- **Upload your final report online:** <https://spacegrant.net/forms/osgc-score>

4. *Poster*

- A poster is an illustrated summary of your project.
- Posters include same elements as the abstract: **project purpose, methodology, results, and conclusions.**
- What makes a good poster?
 - Includes project title, your name, and the institution you attend
 - Includes relevant logos from your institution and funding source (Space Grant)
 - Text is clear and to the point
 - Has consistency and a clean layout
 - Uses headlines with bullets/numbering
 - Has a mixture of text and images, graphs, tables, etc.
 - Text is limited to under ~800 words
 - Includes acknowledgements and your funding source (Space Grant)
- Posters will be uploaded to the OSGC SCORE Symposium Virtual Poster Hall, for viewing pre- and post-symposium.
- Poster is due no later than **COB, Friday, May 14, 2021.**
- **Upload a pdf of your poster online:** <https://spacegrant.net/forms/osgc-score>

5. *Presentation*

- SCORE awardees present their SCORE project/experience at the virtual SCORE Symposium using a PowerPoint presentation.
- Presenters will share their screen and drive their own slides the day of the symposium; however, a backup of your presentation should be sent in case of technical difficulties.
- Presentation is due no later than **COB, Wednesday, May 19, 2021.**
- **Send PowerPoint presentation via email to:** Catherine.lanier@oregonstate.edu (do not send a pdf or an online link)

6. *Updated Address*

- Please provide a current address where your stipend check will be mailed.
- **Upload a current mailing address online:** <https://spacegrant.net/forms/osgc-score>

CITATIONS AND REFERENCES

When citing other's work in your final report and presentation, you must document the sources of information. Use general APA format for citations and references. Refer to <https://apastyle.apa.org/> for more information.

LOGOS AND INSIGNIA

Logos representing your funding source are typically included in your poster and presentation. The National Space Grant Program (Space Grant) logo and the NASA Partner Insignia are attached for your use. You **MUST** adhere to the following guidelines:

- Use the Space Grant logo and NASA Partner Insignia together.
- The Space Grant logo must be positioned either to the left or above the NASA Partner Insignia.
- One logo must NOT be larger than the other.
- The relative size, shape, and colors of the logos must remain intact.
- To use the NASA Partner Insignia, you must include the following Disclaimer Statement:

“The material contained in this document is based upon work supported by a National Aeronautics and Space Administration (NASA) grant or cooperative agreement. Any opinions, findings, conclusions or recommendations expressed in this material are those of the author and do not necessarily reflect the views of NASA.”

The disclaimer statement should be placed immediately below or immediately to the right of the NASA Partner Insignia. If such placement is not possible, an asterisk may be placed next to the NASA Partner Insignia and the disclaimer statement may appear elsewhere on the same page with a related asterisk. The disclaimer statement should appear in Helvetica font and large enough to be legible and in a reasonable size in relation to the NASA Partner Insignia.

- Please use only the attached logos; do not copy logos/insignia from the web.
- Do NOT use the NASA “meatball” insignia alone without the word “Partner” placed below.

STIPENDS

- Stipend checks will be released once SCORE Symposium presentations are delivered and final documentation is submitted and reviewed by OSGC (after May 21, 2021).
- If all requirements of the SCORE program are met, stipend checks will be mailed directly to the address you provided online.

SUMMARY OF DUE DATES

- Abstract | Due **Friday, April 23, 2021**
- Transcripts | Due **Friday, May 7, 2021**
- Final Report | Due **Friday, May 7, 2021**
- Poster | Due Friday, **May 14, 2021**
- PowerPoint Presentation | Due **Wednesday, May 19, 2021**
- SCORE Symposium | **Friday, May 21, 2021**

RESOURCES

- Update information is available on the [SCORE Program website](#).
- The STEM Center at Portland Community College, Southeast Campus has generated online resources to support remote student research, that are available to all SCORE recipients and mentors. For more information about available resources and material, contact the STEM Center Coordinator, Julia Betts via email at julia.betts@pcc.edu.

We understand that even under optimal conditions, research doesn’t always go the way we think it might. Additionally, many of us face day-to-day hurdles due to COVID-19 that are beyond our control. As a result, projects may not progress as planned. And this is OK! So, it’s important that your final report reflect what DID happen while acknowledging hurdles that may have changed the course of your project. We look forward to learning more about your projects, the outcomes, AND your experience!

Please contact me directly via email at catherine.lanier@oregonstate.edu if you have questions or need clarification on any of the information presented here.

Sincerely,

Catherine Lanier
Associate Director, Oregon NASA Space Grant Consortium